United Nations ST/IC/1998/61/Add.3*

Secretariat

19 November 1998

Information circular**

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **1999 competitive examination for promotion to the Professional category of staff members from other categories**

Addendum

1. The purpose of the present addendum to information circular ST/IC/1998/61 of 9 September 1998 is to announce the addition of the occupational group of security to the list of occupational groups initially identified for the 1999 competitive examination. This addendum sets forth the specific entrance criteria applicable for the occupational group of security.

2. The written and the oral examination for the occupational group of security will be held at the same time as the other occupational groups as announced in ST/IC/1998/61. The written and the oral examination in security will follow the format outlined in paragraphs 14–31 of ST/IC/1998/61.

3. Owing to the special technical nature of the occupation of security, a staff member serving in the General Service and related categories, including the Field Service category up to and including the FS-5 level, who satisfies the eligibility requirements set forth in ST/AI/1998/8 of 13 August 1998 and ST/IC/1998/61 may apply to take a competitive examination in security, provided he or she also satisfies the additional eligibility requirements stipulated in paragraph 4 below.

4. For the occupational group of security, all staff members, including those staff members who have served in the Secretariat for at least five years by 31 December 1989, must satisfy the following criteria:

(a) First-level university degree, equivalent to a bachelor's degree, in security or a field directly related to security;

(b) At least five years of service as a United Nations security officer in a post with functions directly related to security;

* Reissued for technical reasons.

** Expiration date of the present information circular: 31 December 1999.

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(c) Fluency in English. Knowledge of another official language of the Secretariat or Swahili would be an asset.

Application

5. Staff members who wish to submit an application should complete the application form annexed to ST/IC/1998/61 and submit it with all required documentation to the Central Examinations Board at the United Nations Headquarters by 18 December 1998. The most recent performance appraisal report as well as copies of all university degrees must be attached to the application.

Secretariat

16 November 1998

Information circular*

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: **1999 competitive examination for promotion to the Professional category of staff members from other categories**

Addendum

1. The purpose of the present addendum to information circular ST/IC/1998/61 of 9 September 1998 is to announce the addition of the occupational group of statistics to the list of occupational groups initially identified for the 1999 competitive examination. The addendum sets forth the specific examination format applicable for the occupational group of statistics.

2. The written and the oral examination in statistics will be held at the same time as those for the other occupational groups (see ST/IC/1998/61, para. 2).

3. A staff member serving in the General Service and related categories, including the Field Service category up to and including the FS-5 level, who satisfies the eligibility requirements set forth in administrative instruction ST/AI/1998/8 of 13 August 1998 and information circular ST/IC/1998/61, may apply to take a competitive examination in statistics.

4. The format of the written examination, except for part II (the specialized paper), will be the same as that for the other occupational groups for the 1999 competitive examination, as outlined in paragraphs 14 to 19 of information circular ST/IC/1998/61. Part II of the written examination, the specialized paper for statistics, will consist of three essays and 12 questions. Candidates must answer two of the three essays and 10 of the 12 questions. The total time recommended for part II is four hours, and it has a coefficient of 50 per cent of the marks assigned to the examination.

5. The format of the oral examination will be the same as that for the other occupational groups for the 1999 competitive examination, as outlined in paragraphs 20 to 31 of information circular ST/IC/1998/61.

* Expiration date of the present information circular: 31 December 1999.

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6. Staff members who wish to submit an application should complete the application form annexed to information circular ST/IC/1998/61 and submit it with all required documentation to the Central Examinations Board at United Nations Headquarters by 18 December 1998. The most recent performance appraisal report, as well as copies of all university degrees, must be attached to the application.